

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, MAY 25, 2021**  
**9:00 A.M.**

**COMMISSIONERS: Rick Vest, Chair; Deb Schorr, Vice Chair;**  
**Roma Amundson, Sean Flowerday; and Christa Yoakum**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, all written material to be discussed at today's open meeting is available for electronic viewing from the County Clerk's staff. Printing options are available upon request. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**1) MINUTES:**

- A. Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, May 18, 2021.

**2) CLAIMS:**

- A. Approval of all [claims](#) processed through May 25, 2021.

**3) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Change Order No. 1 to County Contract C-20-0400 with Constructors Inc., (Bid No. 21-083; Project 21-10; Waverly Road Pavement Repair) to change the contract quantities due to a plan revision for a decrease in the amount of \$17,730. ([C-21-0366](#))
- B. Thirteenth amendment to County Contract C-08-0151 with Nebraska Department of Health and Human Services for the Disproportionate Share Hospital (DSH) intergovernmental transfer agreement. The amendment renews the agreement from July 1, 2021 through June 30, 2022. ([C-21-0367](#))

**C. Amendment to the following County contracts:**

1. C-18-0271 with Cornhusker State Industries for Business Card and Letterhead Printing (Letterhead Only). (Bid No. 18-082. The amendment renews the contract from June 12, 2021 through June 11, 2022. The cost to the County is not to exceed \$4,200.) [\(C-21-0360\)](#)
2. C-20-0470 with National Everything Wholesale, a NETWORK Distributor, to provide Janitorial and Sanitation Supplies, Equipment and Related Services (MOU083). (Using the OMNIA Partners/City of Tucson RFP No. 202329-01. The term of the renewal is from June 1, 2021 through May 31, 2022. The cost to the County is not to exceed \$180,000.) [\(C-21-0361\)](#)
3. C-20-0594 with The Home Depot Pro to provide Janitorial Supplies and Equipment (MOU084). (Using the University of California/OMNIA Partners Purchase Agreement 2020002299. The term of the renewal is from June 1, 2021 through May 31, 2022. The cost to the County is not to exceed \$100,000.) [\(C-21-0362\)](#)
4. C-19-0401 with Hamilton Equipment Co., for Annual Supply – Skid Steer Loader Rental. (Bid No. 19-088. The amendment renews the contract with a price increase from August 1, 2021 through July 31, 2022. The cost to the County is not to exceed \$6,900.) [\(C-21-0363\)](#)
5. C-20-0695 with Jones Automotive, Inc., for Annual Supply and Installation of Emergency Equipment for City and County Law Enforcement Vehicles. (Bid No. 20-206. The amendment adds additional products and services. The cost to the County is not to exceed \$62,000 for the remainder of the current term with a revised contract total of \$286,000 without approval by the Lancaster County Board.) [\(C-21-0364\)](#)

**D. Right-of-way contract with the following:**

1. Robinette Farms LLC, Southwest 14<sup>th</sup> Street and West Martell Road, in the amount of \$823. [\(C-21-0368\)](#)
2. Cynthia L. and James J Bauman, Southwest 14<sup>th</sup> Street and West Martell Road, in the amount of \$1,798. [\(C-21-0369\)](#)
3. Matt A. Bohmont, Southwest 29<sup>th</sup> Street and West Wittstruck Road, in the amount of \$2,932. [\(C-21-0370\)](#)
4. James T. Frew and Laura B. Bahr-Frew, Southwest 29<sup>th</sup> Street and West Wittstruck Road, in the amount of \$753. [\(C-21-0371\)](#)
5. Duane J. Topp, Southwest 176<sup>th</sup> Street and Pella Road, in the amount of \$613. [\(C-21-0372\)](#)
6. Malinda J. Buel Revocable Trust, South 82<sup>nd</sup> Street and Wagon Train Road, in the amount of \$124. [\(C-21-0373\)](#)
7. Roger J. Severin, Southwest 2<sup>nd</sup> Street and West Pella Road, in the amount of \$613. [\(C-21-0374\)](#)
8. Mosanic Eastern Star Home, South 134<sup>th</sup> Street and Hickman Road, in the amount of \$1,171. [\(C-21-0375\)](#)

**4) PUBLIC HEARING:**

- A. Corporate manager application for [Dillon Poppe](#) in connection with a Class B liquor license for Branched Oak Marina, 10001 West Davey Road, Raymond, Nebraska. (See correlating item 5A)

**5) NEW BUSINESS:**

- A. Resolution in the matter of a corporate manager liquor license application of Dillon Poppe for Branched Oak Marina. ([R-21-0031](#))
- B. Resolution in the matter of authorizing the County Board Chair/Vice Chair to sign the Program Agreement with NDOT (Nebraska Department of Transportation) for setting out the various duties and finding responsibilities for the Federal-aid project at 148<sup>th</sup> Street and Holdrege Street. ([R-21-0032](#) See correlating item 5C)
- C. Program Agreement with NDOT for HSIP funds for intersection safety improvement at 148<sup>th</sup> Street and Holdrege Street. The total cost of the project is currently estimated to be \$703,300. ([C-21-0377](#))
- D. Contract with Pavers, Inc., for Pavement Resurfacing 2021. (Bid No. 21-084, Project No. 21-01). The contract shall be effective upon execution by both parties. The work shall commence on or after May 17, 2021 and shall be completed on or before October 1, 2021. The cost to the County is not to exceed \$1,197,764.56. ([C-21-0378](#))
- E. Contract with Proseal Inc., for Pavement Rejuvenation 2021 (Bid No. 21-094, Project No. 21-08). The contract shall be effective upon execution by both parties. The work included in the contract shall commence on July 5, 2021 and shall be completed on or before October 22, 2021. The cost to the County is not to exceed \$550,670.88. ([C-21-0379](#))
- F. Addendum to the 2019-2021 Bargaining Agreement between Lancaster County and Fraternal Order of Police, Lodge #77, under County Contract C-19-0713, to amend Article 19 and Article 30 for a temporary period of time. ([C-21-0381](#))
- G. Recommendations from the Personnel Policy Board to do the following:
  - 1. Create a [Payroll Coordinator](#) classification (C13; \$53,555.84 - \$68,602.56).
  - 2. Revise the [Payroll Specialist](#) classification.
  - 3. Change the title of Driver's License Clerk to [Motor Vehicle Clerk I](#) and revise the classification.
  - 4. Change the title of Motor Vehicle Clerk to [Motor Vehicle Clerk II](#) and revise the classification.
  - 5. Change the title of Motor Vehicle Coordinator to [Motor Vehicle Team Supervisor](#), revise the classification and change the pay grade from C06 to C10 (\$41,812.16-\$53,555.84 to (\$48,164.48-\$61,694.88).
  - 6. Amend [Rule 4.4](#) of the Personnel Rules – Quorum.
  - 7. Amend the Personnel Rules to change the appropriate references from Personnel to Human Resources throughout the Rules.

- H. Recommendation from the Purchasing Agent and County Sheriff to award and execute a Purchase Order to Sioux Sales Company for Handguns (Bid No. 21-110). The total estimated amount of the order is \$71,198.10. (Bid total was \$89,873.10 minus trade-ins of \$18,675 for a total of \$71,198.10.) ([C-21-0365](#))
- I. Subscription Agreement with Lexipol for use of their corrections based online training modules for employees at the Youth Services Center. The cost to the County is not to exceed \$4,760. ([C-21-0382](#))
- J. Agreement with the Nebraska Administrative Office of the Courts and Probation for two probation officers to provide additional presentence investigation report services to decrease the time needed to complete presentence investigations of inmates housed by the Lancaster County Corrections Department. The term of the agreement is July 1, 2021 through June 30, 2022. The County will pay up to \$63,450 for the services. ([C-21-0383](#))
- K. Termination of County Contract C-13-0335 with Inmate Calling Solutions, LLC dba ICSolutions to provide Inmate Phone Services – Adult Detention Center (Bid No. 12-273). The reason for the termination is to replace the terms as agreed upon in RFP No. 21-079. The termination is effective on June 3, 2021. ([C-21-0384](#))
- L. Contracts for the Adult Detention Facility to provide Phone/Visitation Services (RFP 21-079). The term of the contracts is June 4, 2021 through June 3, 2025. There is no cost to the County and the County will receive a commission on the gross revenues generated by the contracts with the following:
  - 1. Inmate Calling Solutions, LLC, d/b/a ICSolutions ([C-21-0376](#))
  - 2. Keefe Commissary Network ([C-21-0380](#))
- M. Ratification of Dan Nolte to correct nunc pro tunc an error in the Special Designated License application from [Fucor, Inc.](#), (County Record No. 02-09-05-21-007) by adding “285 feet x 150 feet” into the missing outdoor area dimension.
- N. Reappointment of [Jasmine Kingsley](#) to the Lincoln-Lancaster County Board of Health for a term to expire on April 15, 2024.

**6) UPDATE ON COVID-19 AND LANCASTER COUNTY RESPONSE**

- A. Discussion of updated Workplace Response to [COVID-19 Human Resources Policy Bulletin](#).

**7) LEGISLATIVE UPDATE**

- 8) PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

**9) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting, including budget hearings on Thursday, May 27, 2021 at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, June 1, 2021 at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).

**10) EXECUTIVE SESSION:**

- A. Union Negotiations

**11) ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)